

The Laconia School Board held a Regular Meeting on Tuesday, May 6, 2014, at the Harvard Street, SAU Board Room. Present: Chris Guilmett, Mal Murray, Joe Cormier, Scott Vachon, Stacie Sirois, Business Administrator Ed Emond, Assistant Superintendent Kirk Beitler, and Superintendent Terri Forsten. Absent: Mike Persson and Beth Arsenault.

#### **CALL TO ORDER**

Board Chair Chris Guilmett called the meeting to order at 7:03 PM. The agenda was posted on May 1, 2014, at the SAU office and on the district's website, along with being sent to each of our schools, "The Citizen", "Daily Sun", Laconia Library, and City Hall, in accordance with RSA 91-A.

#### **APPROVAL OF THE AGENDA**

Terri Forsten asked to amend the agenda to remove from Presentations – Project EXTRA Awards. Motion made by Scott Vachon to approve the agenda as amended, seconded by Joe Cormier. The vote was unanimous.

#### **APPROVAL OF MINUTES**

Motion made by Scott Vachon, seconded by Stacie Sirois, to approve the minutes of April 15, 2014 as presented. The vote was unanimous.

#### **PRESENTATION**

##### **National Writing Project Essay Winners**

Gail Bourn, Academic Coordinator of Teaching and Learning for the elementary schools, explained that the National Writing Project has been in existence since 2002, sponsored by Plymouth State University, to promote writing for students of all ages. The theme this year was "One Pen Can Change the World". There are 4 grade categories – K-2, 3-5, 6-8 and high school. Kayla Thatcher, PSS 5<sup>th</sup> grade student was the runner up for her grade level and Renee Corriveau, LMS 7<sup>th</sup> grade student, as the runner up for her grade level. Kayla and Renee read their essays to the board. Board Chair Chris Guilmett congratulated these students and presented them with certificates of appreciation from the school board. Not in attendance was Bryden Wright who won first place in his grade level.

##### **College and Career Ready – Huot Career Tech Center**

Huot Career Tech Center Director Dave Warrender shared an overview of how the HCTC prepares students for college and careers. He shared key objectives for the past year of instruction including a focus of developing student proficiency in language arts, mathematical concepts and being a good citizen of the school and the community. He said that 46 students have earned 171 college credits and 146 students participated in job shadowing and many more earned OSHA cards in plumbing and heating or other recognized industry credentials.

Senior Sara Palmer shared her experiences as a student in the automotive program and said she applied to the NASCAR Technical Institute in North Carolina and was accepted. Ashlyn Miller, a senior from Gilford who attends the Health Occupations Program said she will be taking the test to become a Licensed Nursing Assistant soon. After receiving this license she will be attending Pensacola Christian College in Florida in the fall to study nursing and will be able to use her LNA certification to work while in college.

Board Chair Chris Guilmett congratulated both students and said that he could speak as a parent of two students who had gone through the engineering program as to the value and success of the center. The education in the HCTC prepares students for future secondary education. Dave Warrender also commented that eight of the top ten senior students this year participated in the center programs.

#### **STRATEGIC PLANNING**

Under Community Based Education, Terri Forsten told the Board that a grant has been received for Immigration Integration for Laconia to become a welcoming community for immigrants.

Under Curriculum, Instruction and Assessment, Kirk Beitler informed the Board that NWEA testing is underway and that NECAP testing will begin soon.

Under Facilities, Ed Emond shared with the board that the Joint Building Committee for the LHS renovation project met on May 2<sup>nd</sup> and reviewed the scope of the work to be done. They were able to fit the target areas into the budget. The project will start before school gets out with the HVAC and sprinkler systems work beginning once school is out for the summer.

#### **Public/Administrative Input:**

Gail Ober, Daily Sun, asked about a possible fire code violation. Ed Emond said after reviewing state fire code with the local fire department and the N.H. State Fire Marshal, the district learned the foyer needs only to be a "smoke-free" barrier and not a fire barrier. He said the cost would be a few thousand dollars as opposed to the six-figures the district had anticipated allowing for added ventilation to the building.

#### **BOARD COMMITTEE REPORTS**

**Budget and Personnel Committee:** This committee has not met but will meet May 20<sup>th</sup> at 6:30 pm.

**Facilities Committee:** This committee has not met but will meet May 20<sup>th</sup> at 6:00 pm.

**Policy Committee:** This committee met tonight and will be bringing several policies forward for a second reading. They also reviewed the LMS handbook and will be presenting it at the May 20<sup>th</sup> meeting for review.

**Legislative Update:** None

**Board Member Input:** None.

## BOARD CHAIR REPORT/CALENDAR

### CALENDAR

Facility Meeting	Tuesday, May 20, 2014	6:00 p.m. @ SAU Board Room
Budget and Personnel Meeting	Tuesday, May 20, 2014	6:30 p.m. @ SAU Board Room
Laconia School Board	Tuesday, May 20, 2014	7:00 p.m. @ SAU Board Room

### SUPERINTENDENTS REPORT

**June Calendar** – Terri told the Board that Janet would be sending the June events calendar to everyone so they will be able to see what is coming up in our schools.

**District Technology Plan** – The District Technology Plan will be reviewed in early June and presented to the Board.

**District Master Plan** – The professional development and recertification parts of the District Master Plan is being worked on and will be presented when complete. Laconia High School is also in the midst of the 5 year review.

**ESS Principal/Laconia Middle School Assistant Principal Search** – The ESS Principal search is well underway and candidates are being reviewed. There have been 48 applications received for the LMS Assistant Principal position. The sub-committee will be reviewing resumes and interviewing is expected to be done before the Memorial Day weekend. Terri also told the Board that there are currently 116 students registered for Kindergarten for next year.

### DISCUSSION ITEMS

**2<sup>nd</sup> Reading Policies:** The following policies were presented for discussion for a 2<sup>nd</sup> Policy Reading: Policy FA: Facilities/Development coals/Priority Objectives; Policy FAB: Sustainability; Policy FBB: Enrollment Projections; Policy FE: Facilities Construction; Policy GA: Personnel Policies Goal; Policy GBCD: Background Investigation and Criminal Records Check; Policy GBEA: Staff Ethics; Policy GBEB: Staff Conduct; Policy GBEB: Staff Dress Code.

**Qualified Zone Academy Bond Resolution:** There was discussion regarding the resolution.

**2014-2015 Teacher Nomination List** –Superintendent Terri Forsten presented the nominations list of staff that will be rehired for the 2014-2015 school year.

### GENERAL/PUBLIC COMMENT

Dick Coggon asked if the Board would be taking any action when they came out of non-public session. Chris Guilmett said that they would not be taking any action. He also spoke to the lack of specificity of comments he made in the meeting minutes from the April 1<sup>st</sup> Board Meeting.

Gail Ober, Daily Sun, asked for clarification on the statement from Superintendent Forsten regarding Kindergarten enrollment. Terri Forsten stated that we currently have nine Kindergarten classrooms but we are planning to reduce that number to eight for next year. She is predicting that we should have between 150 and 170 students registered for Kindergarten by September.

### ACTION ITEMS

**2<sup>nd</sup> Reading Policies:** Scott Vachon made a motion to accept the following policies as presented for discussion, seconded by Mal Murray: Policy FA: Facilities/Development coals/Priority Objectives; Policy FAB: Sustainability; Policy FBB: Enrollment Projections; Policy FE: Facilities Construction; Policy GA: Personnel Policies Goal; Policy GBCD: Background Investigation and Criminal Records Check; Policy GBEA: Staff Ethics; Policy GBEB: Staff Conduct; Policy GBEB: Staff Dress Code. The vote was unanimous.

### Qualified Zone Academy Bond Resolution – VOTED:

(1) That all of the City’s public schools and the Laconia School District Health and Wellness Academy are hereby designated as “qualified zone academies” as defined in Section 54E(d)(1) of the Code

(2) That we hereby approve of the City’s issuance of a bond in the aggregate principal amount of \$1,828,000 for engineering and renovation of Laconia High School, including costs incidental or related thereto (the “Bond”) under and pursuant to the Municipal Finance Act (RSA 33), and other laws in addition thereto, and Resolution No 2013-17 duly passed by the City Council and approved on November 12, 2013.

(3) That the Bond shall be issued as single Bond, dated as of its issuance date, bear interest at the rate of 0%, and sold to Bank of New Hampshire (the "Bank") at the price of par. Principal of the Bond shall be paid in annual installments in amounts approved by the City Treasurer and City Manager.

(4) That the Clerk and the signers of the Bond are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this Vote and the aforesaid Resolution, including the execution of such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of this vote and the said Resolution including the execution of a Commitment Letter with the Bank and delivering the Bond against payment therefor.

(5) That the project for which the Bond is authorized under Resolution 2013-17 shall have a useful life in excess of twenty-five years and the Bond shall mature for a period of 25 years or less, as approved by the Treasurer and City Manager.

(6) That the Bond may be issued as federally tax-exempt bonds or notes, or as tax credit bonds (including qualified zone academy bonds) within the meaning of Section 54A of the Internal Revenue Code of 1986, as amended."

Motion made by Mal Murray to accept language as presented, seconded by Stacie Sirois. The vote was unanimous.

**2014-2015 Teacher Nomination List**

Motion made by Joe Cormier, seconded by Mal Murray to accept the teacher nomination list for 2014-2015 as presented. The vote was unanimous.

**NON-PUBLIC SESSION – RSA 91-A: 3II(c)**

A motion was made to go into Non-Public session, in accordance with RSA 91-A:311(c), at 7:41 p.m. by Mal Murray, seconded by Stacie Sirois. The vote was unanimous. The Board went into non-public at 8:00 p.m.

A motion was made to come out of Non-Public session, in accordance with RSA 91-A:311(c) at 7:56 p.m. by Joe Cormier, seconded by Mal Murray. The vote was unanimous. The Board came out of non-public at 8:09 p.m.

**ADJOURNMENT**

Motion made by Scott Vachon, seconded by Joe Cormier, to adjourn. The vote was unanimous. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Kirk Beitler  
Clerk