

The Laconia School Board held a regular meeting on Tuesday, September 17, 2019 at 39 Harvard Street, SAU 30, Board Room. **PRESENT:** Aaron Hayward, Bob Champlin, Dawn Johnson, Heather Lounsbury, Barbara Luther, Stacie Sirois, Superintendent Steve Tucker, Assistant Superintendent Amy Hinds, and Business Administrator Christine Blouin. **ABSENT:** Malcolm Murray

CALL TO ORDER

Vice Chairperson, Heather Lounsbury, called the meeting to order at 6:30 P.M. The agenda was posted on Friday, September 13, 2019 at the SAU office and on the District's website, along with being sent to each of our schools, the Laconia Daily Sun, Laconia Library, and City Hall, in accordance with RSA 91-A.

APPROVAL OF THE AGENDA

Motion made by Stacie Sirois to approve the agenda as presented, seconded by Dawn Johnson.

APPROVAL OF MINUTES

Motion made by Dawn Johnson to approve the minutes of September 3, 2019 as presented, seconded by Barbara Luther. Stacie Sirois abstained. The vote was unanimous.

BOARD COMMITTEE REPORTS

Budget and Personnel: Bob Champlin informed the board that the next Budget and Personnel meeting will be Thursday, September 26th at 3:30 PM. The committee will look at the budget process from last year and what worked and what did not work.

Facilities: Heather Lounsbury reported that the committee has not met. Heather said there is an email that was sent to committee members that included the projects that have been completed by Siemens and future projects and that there is an outline in the Superintendent's report that encompasses maintenance and capital improvements.

Policy: Stacie Sirois said the Policy Committee will schedule their next meeting after tonight's board meeting.

Strategic Planning: Aaron Hayward reported that the Strategic Planning Committee's next round is a couple of months away.

Legislative Update: Superintendent Tucker said there is an update in the Superintendent's report.

Board Member Input: Aaron Hayward reported on the LHS unified soccer game against Winnisquam and that the Laconia Middle School's Open House on September 12th was great and commended on all the community partners that were part of the Wellness Fair stating that their support was appreciated. Stacie Sirois said Homecoming is this Friday, September 20th starting with parade at 4PM and football game at 7PM and on Saturday there will be games all day at the Laconia High School field.

BOARD CHAIR REPORT/CALENDAR

Vice Chairperson, Heather Lounsbury, informed the board that in the past board members have participated in the parade on Friday before the homecoming game and if there are any board members available again this year, they are welcomed to ride in a car or walk in the parade. Ms. Lounsbury also reported that there will be games all day on Saturday at Laconia High School starting with field hockey at 10AM and ending with Laconia High School girls' soccer under the lights. Ms. Lounsbury handed out the presentation list of future board meetings and informed the board that she received an invitation from Di Greenwood of Bank of NH welcoming board members to the grand reopening of the Huot branch of Bank of NH on Thursday, Sept. 26, from 11AM – 12PM.

SUPERINTENDENT'S REPORT

Superintendent Tucker reported on the District's in-service day on September 10th, Academic Progress Monitoring, AIMSweb/Pearson data breach that included students' first name, last name and the state assigned student identification number only. The District will send out a letter to notify families of breach with information about the monitoring service that they can access. Superintendent Tucker went on to report on the recent article in the "In the Laconia Schools" column of the Laconia Daily Sun the he submitted regarding the 22 graduates video with the focus on the Portrait of a Graduate. Bob Champlin asked if the video from Opening Day with the Portrait of a Graduate theme could be shared, Superintendent Tucker said he will have Regina post that to social media and on the District's website. Superintendent Tucker reported on the proposal from Laconia Middle School Principal, Alison Bryant, regarding the 2/5 position that remains unfilled and Medicaid billing requirements and how the District is working with Henry Lipman, NH Medicaid Director, to help us and the Lakes Region schools navigate through those requirements. Lastly, Superintendent Tucker reported on the Chaos and Kindness block party scheduled for Saturday, September 21st and how Elm Street School will have parking for a nominal fee to benefit VISTESS.

DISCUSSION ITEMS

Meal Charging Procedure: Superintendent Tucker said there have been a few meetings around unpaid meals to come up with a procedure to work with families to collect unpaid meal debt. In the 18/19 school year, there was \$25,000 in unpaid food service accounts. Superintendent Tucker referred to a proposed unpaid meals letter to families and the procedure outlining the phases, supports, and community partners. Aaron Hayward suggested a change to paragraph two from the word "may" to "will" as well as paragraph five line two. Superintendent Tucker said there are people and organizations in the area that are able to help.

Task Forces

Master Professional Development Plan- Assistant Superintendent Hinds said the District's current Master Professional Development Plan is expiring and we need to send a new Master Professional Development Plan to the Department of Education. Assistant Superintendent Hinds said the District will incorporate three-year goals to the certification process. At this time, the Task Force consists of a teacher from each elementary school, middle and high school as well as the Huot Technical Center, a para educator, elementary school principal, middle/high ACTL. The Task Force will meet 3-4 times and will be held on the 1st Wednesday of the month from 3:15-4:30 PM. Assistant Superintendent Hinds asked the board if a member would like to join the Task Force. Board member Aaron Hayward said he could be the school board representative.

Bob Champlin asked that if both Portrait of a Graduate and The Master Professional Development Task Force could be under committee reports during the duration of their meeting schedules. All agreed to have the Master Professional Development Plan and Portrait of a Graduate Task Forces under committee reports for future school board meetings.

GENERAL PUBLIC COMMENT

Laura Dunn said Rochester is donating the buses to shuttle people from area parking lots for the Chaos and Kindness event on September 21st and wondered if we were on the shuttle map. Superintendent Tucker said he would reach out to the PR person for Chaos and Kindness to inquire about that.

ACTION ITEMS

Meal Charging Procedure:

Motion made by Dawn Johnson authorize Superintendent Steve Tucker to proceed with changes as needed in the meal charging letter and procedure and to continue with the meal charging process as outlined, seconded by Barbara Luther. The vote was unanimous.

NON PUBLIC SESSION RSA 91-A:3 II (A)

Motion made by Stacie Sirois to enter into nonpublic session per RSA 91-A:3 II(a), seconded by Barbara Luther. The board went into no public session at 7:17 PM.

Motion made by Stacie Sirois to come out of nonpublic, seconded by Dawn Johnson. Roll call vote was unanimous. The board exited nonpublic session at 7:27 PM

PUBLIC SESSION

Public session reconvened at 7:27 PM

ADJOURNMENT

Motion made by Stacie Sirois to adjourn, seconded by Barba Luther. The vote was unanimous. The board meeting adjourned at 7:28 PM.

Respectfully submitted,

Amy Hinds
Clerk