

The Laconia School Board held a Regular Meeting on Tuesday, October 2, 2018 at 39 Harvard Street, SAU 30, Board Room. Present: Mal Murray, Heather Lounsbury, Stacie Sirois, Michael Persson, Barbara Luther, Dawn Johnson, Superintendent Dr. Brendan Minnihan, Assistant Superintendent Amy Hinds, and Business Administrator Christine Blouin.

Absent: Aaron Hayward

### **CALL TO ORDER**

Board Chair, Mal Murray called the meeting to order at 7:00 pm. The agenda was posted on Friday, September 28<sup>th</sup> at the SAU office and on the District's website, along with being sent to each of our schools, the Laconia Daily Sun, Laconia Library, and City Hall, in accordance with RSA 91-A.

### **APPROVAL OF THE AGENDA**

Motion made by Stacie Sirois to approve the agenda as presented, seconded by Heather Lounsbury. The vote was unanimous.

### **APPROVAL OF MINUTES**

Mal Murray requested the need for a motion to amend the minutes from September 18<sup>th</sup> in the Board Chair report to read "*Mr. Murray shared that City Council may assist the District with a survey to parents of children who do not take a school bus in order to find out their reasons why*", Motion made by Dawn Johnson to amend the September 18<sup>th</sup> School Board minutes as requested, seconded by Stacie Sirois. The vote was unanimous.

### **PRESENTATION**

NEASC: Laconia High School Principal, Michael Fredericksen and Laconia High School Social Studies teacher, Rick Crockford, presented on the New England Association of Schools and College, 2020 Accreditation. Mr. Crockford informed the Board that this is his fourth time going through a NEASC visit at Laconia High School and that he is pleased with the new process. The LHS NEASC committee members are; Michael Fredericksen, Rick Crockford co-chair, Steve McDonough co-chair, Andrew Paronto, and Angel Burke.

Mr. Crockford explained that the LHS NEASC Committee is working on a growth plan that will fit into the Strategic Plan and tailored to fit Laconia High School's needs. Mr. Fredericksen talked about the budget needed for the Spring 2020 Decennial Accreditation visit and Mr. Crockford talked about the NEASC report and highlighted a series of commendation, recommendations and the committee's priority areas; facilities, offering enough courses, community/peer collaboration, planning time, finish curriculum for electives and newly developed courses and create a growth plan/process. Mr. Crockford ended the presentation talking about the 2018-2019 Develop and Implement Growth Plan's goals and alignment with the Strategic Plan.

### **BOARD COMMITTEE REPORTS**

**Budget & Personnel:** Michael Persson reported that the Budget and Personnel met on October 1<sup>st</sup> and the committee discussed changes in the special education population and some line item changes, Michael reported that the Infrastructure work is now 80% complete, he talked about the Department of Labor audit and the updating job description process. Dr. Minnihan said that he recently met with the LEA and is working on job descriptions for nurses, media specialists and guidance. Michael Persson said the committee talked about 2019/2020 Budget and Personnel and came up with the following thus far:

- Meetings with elementary, middle, high school, Special Ed., and HTC
- December: Christine Blouin will meet with the Budget and Personnel Committee to discuss cost increase and tax cap analysis and look at it again in January
- March: Super Saturday will be scheduled in March
- May: Presentation of the budget to the School Board and schedule to present the budget to the City Council as early as possible.

**Facilities/CIP:** This committee had not met.

**Policy:** This committee had not met but has a 1<sup>st</sup> policy reading on the agenda tonight.

**Strategic Planning:** This Committee has not met. Dr. Minnihan said he shared the Strategic Plan Action Steps for each building level with Aaron Hayward.

**Legislative Update:** Dr. Minnihan talked about the election that is coming up.

**Board Member Input:** There was no Board Member input.

### **BOARD CHAIR REPORT**

Mr. Murray talked about the school year calendar and the Laconia High School varsity football game scheduled for October 5<sup>th</sup>

### **SUPERINTENDENT'S REPORT**

Dr. Minnihan handed out the updates from Laconia High School and referred to the District updates that were included in the Board packet.

Dr. Minnihan reported on the Safety Committee meeting with Laconia Police Department and Laconia Fire Department last week. The dates for the ALICE forum were set during the meeting and will be held as follows: Elementary Forum will be held on Thursday, October 18<sup>th</sup> at Woodland Heights School starting at 6pm. The Middle/High School Forum will be held on Monday, October 22<sup>nd</sup> at Laconia Middle School starting at 6pm. Dr.

Minnihan said the letter to families regarding the planned forums will be finalized on Thursday, October 4<sup>th</sup> and will go out to families with a consistent message.

**DISCUSSION ITEMS**

- **2019-2020 School Year Calendar:** Dr. Minnihan referred to the proposed 2019-2020 School Year Calendar in the Board packet noting that it is ahead of schedule due to a couple of students trip in the works, the LHS Spring 2020 trip to Germany and LHS Band trip to Disney World. Dr. Minnihan said he met with LEA President, Deb Tivey about the calendar and sent it out to the entire district staff as well as to our neighboring Districts; Inter-Lakes, Belmont and Gilford. Dr. Minnihan said that the first day of school will be after Labor Day and that September 3<sup>rd</sup> is the Primary Election Day. November 5<sup>th</sup> is the Presidential Election day and we will host parent/teacher conferences on that day. June 18<sup>th</sup> is the tentative last day of school.
- **1<sup>st</sup> Policy Reading: DNA- Disposition of School Property:** Stacie reported that there is a minor change to this policy. Dr. Minnihan said it's a simple change from who makes decision of the disposition of property from the School Board to the Superintendent.

**GENERAL/PUBLIC COMMENT**

There was no general/public comment.

**ACTION ITEMS**

- **2019-2020 School Year Calendar:** Motion made by Michael Persson to approve 2019/2020 School Year Calendar as presented, seconded by Stacie Sirois. The vote was unanimous.
- **1<sup>st</sup> Policy Reading: DNA- Disposition of School Property:** Motion made by Dawn Johnson to accept the 1<sup>st</sup> reading of policy DNA- Disposition of School Property as presented, seconded by Heather Lounsbury. The vote was unanimous.

**ADJOURNMENT**

Motion by Stacie Sirois, seconded by Heather Lounsbury to adjourn. The vote was unanimous.

The meeting was adjourned at 7:37pm.

Respectfully submitted,

Amy Hinds  
Clerk