

## **RECONSIDERATION OF EDUCATIONAL MATERIALS PROCEDURE**

Any citizen who wishes to comment on the educational value or appropriateness of a particular instructional resource should discuss the matter with the department Curriculum Coordinator. If the citizen is not satisfied with the outcome, he/she should contact the Building Principal and fill out the *Citizen's Request for Reconsideration of Educational Resources*.<sup>\*</sup> The Principal will meet with the citizen and may invite any other appropriate personnel that he/she deems necessary for a meaningful discussion.

After the meeting, the Principal will advise the citizen of the decision regarding the status of the resource in question. If the citizen is dissatisfied, the Principal, upon the citizen's request, will arrange a conference among the Superintendent of Schools, the Principal, the citizen and other relevant school personnel.

The Superintendent will, within ten (10) days, send a written decision to the citizen. Following that communication, the citizen may appeal to the School Board. The Board, or a Board subcommittee, will meet with the citizen, along with the Superintendent, Principal and, if needed, involved school people.

The Board, or the subcommittee, will then inform the citizen of its decision. If the citizen is not satisfied, he/she may request a public hearing. The Board as a whole, after holding the public hearing, will convey its decision to the citizen. That decision shall be final.

*\*Form attached to this procedure*

**Adopted: December 1, 1998**

**Revised: 5/7/02**

**LACONIA SCHOOL DISTRICT**

**CITIZEN'S REQUEST FOR RECONSIDERATION OF EDUCATIONAL RESOURCES**

Name of Resource \_\_\_\_\_

Type of Resource (book, video, etc.) \_\_\_\_\_

Request initiated by \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Citizen represents

\_\_\_\_\_ Self

\_\_\_\_\_ (Name of organization or group)

1. How did you become aware of this resource?
  
  
  
  
  
  
  
  
  
  
2. What in the material concerns you? (Please be specific; give examples)
  
  
  
  
  
  
  
  
  
  
3. What do you feel might be the result of using this resource?
  
  
  
  
  
  
  
  
  
  
4. For what age group would you recommend this resource?

5. What is educationally valuable about this resource?
  
6. Did you read or view the entire resource? \_\_\_\_\_ If no, what parts?
  
7. What do you believe is the theme of this resource?
  
8. Are you aware how this resource has been reviewed by critical and professional agencies?
  
9. What would you like the school to do about this resource?  
\_\_\_\_\_ do not assign it to my child  
\_\_\_\_\_ withdraw it from all students  
\_\_\_\_\_ other (please explain)
  
10. In its place, what resource(s) of equal educational value would you recommend?

**Adopted: December 1, 1998**