

**LACONIA SCHOOL BOARD  
REGULAR MEETING  
JUNE 16, 2020 AT 6:30 P.M.  
HTC MVSDB DINING ROOM VIA ZOOM**

The Laconia School Board held a regular meeting, at the Huot Career and Technical Center and streamed the meeting in-person and virtually via Zoom on Tuesday, June 16, 2020 at 39 Harvard Street, SAU 30, Board Room. **PRESENT:** Aaron Hayward, Bob Champlin, Dawn Johnson, Heather Lounsbury, Laura Dunn, Malcolm Murray, Nick Grenon, Superintendent Steve Tucker, Assistant Superintendent Amy Hinds, and Business Administrator Christine Blouin.

**CALL TO ORDER**

Board Chairperson, Heather Lounsbury, called the meeting to order at 6:30 P.M. Chairperson Lounsbury read aloud the checklist to ensure meetings are compliant with the Right-to Know Law during the State of Emergency. The agenda was posted on Friday, June 12, 2020 at the SAU office and on the District's website, along with being sent to each of our schools, the Laconia Daily Sun, Laconia Library, and City Hall, in accordance with RSA 91-A.

**APPROVAL OF THE AGENDA**

Motion made by Malcolm Murray to approve the agenda as presented, seconded by Dawn Johnson. The vote was unanimous.

**APPROVAL OF MINUTES**

Motion made by Dawn Johnson to approve the amended minutes to reflect the correct date and the location of the meeting in the header, seconded by Malcolm Murray. The vote was unanimous.

**PRESENTATION**

2020 Retirees: Dave Warrender presented Gina McGuire with a retirement gift and spoke of her years of service, her career path and accomplishments. Michael Fredericksen presented Karen Anderson, Linda Danielovich, Nancy Hood, and Tim Steuer with a retirement gift and spoke of their years of service at Laconia High School and accomplishments.

Spring Coaches/Summer Activities: Craig Kozens presented on the Laconia High School Return to Play 2020. Mr. Kozens informed the Board of the three phases of the proposal, the guidelines, and data.

Data Security Governance Plan: Jennifer Mitchell and Michelle Plourde presented on the Data Security Governance plan. They informed the Board that McLean Middleton assessed the district in the Spring of the 18/19 school year, per HB1612 that was enacted August 11, 2018. The governance plan committee consisted of district administrators, SAU staff and Board members that includes technical safeguards and physical safeguards.

**GENERAL PUBLIC COMMENT**

There was no public comment.

**BOARD COMMITTEE REPORTS**

**Budget & Personnel:** Bob Champlin said there will be a discussion on the Fund Balance in discussion and action.

**Facilities/CIP:** Malcolm Murray reported on paving, playground at Woodland Heights, quotes on fire doors, the roof project, bleachers, and the Laconia High School auditorium seating.

**Policy:** Aaron Hayward reported that the Policy Committee met on June 15<sup>th</sup> and he noted that the committee made some last minute revisions to two policies up for a first read tonight.

**Strategic Planning/Portrait of a Graduate:** Dawn Johnson reported that this committee is on hold at this time.

**Diversity and Inclusion Task Force:** Aaron reported that this committee will meet July 28<sup>th</sup> and there will be a planning session the second week in August.

**Board Member Input:** There was no Board Member input.

**BOARD CHAIR REPORT /CALENDAR**

Board Chairperson Lounsbury reported on the Laconia High School graduation, and the District's Reopening Task Force noting that there will be multiple work groups with one oversight committee. Superintendent Tucker added that there will be 8 to 10 people per work group.

Tuesday, July 14, 2020	School Board Meeting	6:30 PM at SAU #30
Tuesday, August 4, 2020	School Board Meeting	6:30 PM at SAU #30
Tuesday, August 18, 2020	School Board Work Session	6:00 PM at HTC MVSDB Dining Room

**SUPERINTENDENT'S REPORT**

Assistant Superintendent Hinds reported on the Special Education Procedures Plan adding that this plan was driven from the Federal Government. Laura Dunn asked we currently have for a plan and Assistant Superintendent Hinds said that the current plan we have is outdated. The proposed plan was developed by a committee consisting of Student Services Administrators, Special Education Administrative Assistant, with guidance from the Lakes Region Special Education group and the New Hampshire Association of Special Education Administrators. Bob Champlin asked if we are in compliance with mandated requirements. Assistant Superintendent Hinds said yes, forms have been proven to be in compliance.

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Assistant Superintendent Hinds reported on Extended School Year (ESY). ESY will be a remote program this year and the board talked about of in-person programming and factors of planning, cleaning, food service, and transportation. Assistant Superintendent Hinds added that all student Preschool through grade 12 will receive a device for remote learning ESY.

Business Administrator Blouin reported Siemens future service automation, year-end, and the proposed fund balance.

Superintendent Tucker reported on NEAS&C report, highlights and recommendations. Aaron Hayward asked if he could share the report and Superintendent Tucker said yes.

**DISCUSSION**

**1<sup>st</sup> Read Policy BEDD- Meeting Conduct and Rules of Order:** Aaron Hayward reported this is a recommended policy from the NH School Board Association.

**1<sup>st</sup> Read BEDD-R Sample Rules of Order:** Aaron Hayward reported that the committee looked at policy BEDDA and said it's a template not a policy and describes actions set for samples rule of order.

**Special Education Procedure Plan:** There was no further discussion on the Special Education Procedural Plan.

**Fund Balance Proposal:** Business Administrator Blouin reported on the current year-end, technology, facilities, and noted that the CARES act will cover the technology phases. Regarding the technology, Laura Dunn wanted to clarify that the Pre K-Grade 1 iPads will not be replacing other materials and Business Administrator Blouin said that was correct.

**Laconia School District Data & Privacy Governance Plan:** There was no further discussion on the Laconia School District Data & Privacy Governance Plan.

**ACTION**

**Special Education Procedure Plan:** Motion made by Dawn Johnson to approve the Special Education Procedure Plan as presented, seconded by Bob Champlin. The vote was unanimous.

**Fund Balance Proposal:** Motion made by Malcolm Murray to approve the Fund Balance Proposal as presented, seconded by Dawn Johnson. The vote was unanimous.

**Laconia School District Data & Privacy Governance Plan:** Motion made by Dawn Johnson to approve the Laconia School District Date & Privacy Governance Plan as presented, seconded by Bob Champlin. The vote was unanimous.

**GENERAL PUBLIC COMMENT**

There was no general public comment.

**ADJOURNMENT:** Motion made by Malcolm Murray to adjourn, seconded by Dawn Johnson. The vote was unanimous. The School Board meeting adjourned at 9:03 PM

Respectfully submitted,

Steve Tucker  
Clerk