

**LACONIA SCHOOL BOARD
REGULAR MEETING
JULY 14, 2020 AT 6:30 P.M.
HTC MVSDB DINING ROOM**

The Laconia School Board held a regular meeting, at the Huot Career and Technical Center on Tuesday, July 14, 2020 at 39 Harvard Street, SAU 30, Board Room. **PRESENT:** Bob Champlin, Dawn Johnson, Heather Lounsbury, Laura Dunn, Malcolm Murray, Nick Grenon, Superintendent Steve Tucker, Assistant Superintendent Amy Hinds, and Business Administrator Christine Blouin. **Absent:** Aaron Hayward.

CALL TO ORDER

Board Chairperson, Heather Lounsbury, called the meeting to order at 6:30 P.M. The agenda was posted on Friday, July 10, 2020 at the SAU office and on the District's website, along with being sent to each of our schools, the Laconia Daily Sun, Laconia Library, and City Hall, in accordance with RSA 91-A.

APPROVAL OF THE AGENDA

Motion made by Dawn Johnson to amend the agenda to add copier contract under discussion and action, seconded by Laura Dunn. The vote was unanimous.

APPROVAL OF MINUTES

Motion made by Bob Champlin to amend the minutes from the June 16, 2020 to add under Fund Balance in discussion to add "Laura Dunn wanted to clarify that the Pre K-grade 1 iPads will not be replacing other materials and Business Administrator Blouin said that was correct", seconded by Dawn Johnson. The vote was unanimous.

PRESENTATION

Office of Extended Learning: Beth Vachon presented K-5th Naturally Curious Camp with the theme, Engineering is Essential with Boston Science Museums Science Kits. Beth noted that the Office of Extended Learning is a 21st CCLC funded program with partial funding from Title I. She highlighted the enrollments of 68 students grades 1-5 and 5 certified teachers, the schedule, experiments, and virtual field trips that align with the Portrait of a Graduate. The motto this year is "that's a fabulous fail" because failure is part of the scientific process. Dawn Johnson inquired about supervised experiments and Beth said the morning meeting teachers demonstrate the experiment and children should be able to do them independently. Superintendent Tucker asked what was the draw for remote summer learning and Beth said it is the take home kits which allows for hands-on learning which makes it not a typical virtual learning environment. Bob Champlin inquired about the habits of mind website and Beth said all the links can be found on eie.org website. Beth added that each year there is an end of year science fair and that she is looking at how the program can so that this year is a safe way.

Christine Gingerella presented on summer programming at the middle school level stating that it is scheduled from July 7th to August 6th. "Claim Your Future" is this year's theme and they are using the Buck Institute for Learning mode and utilizing business and community partners. Christine informed the Board of the targeted students and that the grade 6th students are working on a project of revising, planning and implementing LMS School Store. The 7th and 8th students are working on planning Main Street Laconia for the future. Christine also informed the Board of the daily schedule and club offerings and current enrollment. Nick Grenon asked if Christine tracks the targeted students and their progress, Christine said she will get that information to him. Superintendent Tucker asked how teachers/staff connect with students. Christine informed the Board that there was a safe, open, and socially distanced orientation at LMS. Christine emphasized that student temperatures were taken and it the space was outside and hula hoops were used as markers for socially distancing.

GENERAL PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEE REPORTS

Budget & Personnel: Bob Champlin reported that Budget and Personnel met on Monday July 13th and discussed Pre K and Kindergarten enrollment, grant allocations (Tile I, Title II, Tile III, Tile IV, and Tile VI), infrastructure/staffing, fund balance, and copier comparison that will be discussed under discussion and action tonight.

Facilities/CIP: Malcolm Murray said the Facilities Committee has not met. Malcolm invited the Board to drive by Elm Street School to see the retention pond work. Malcolm informed the Board that he and Board Member Nick Grenon toured Elm Street School and the Laconia High School auditorium and added that the auditorium is in the final stage of completion.

Policy: Laura Dunne reported on behalf of Aaron Hayward. The Policy Committee met on July 13th and is scheduled to meet on July 28th at 1PM.

Strategic Planning/Portrait of a Graduate: Dawn Johnson reported that this committee has not met.

Diversity and Inclusion Task Force: Superintendent Tucker reported that this committee met on June 3rd and will have subgroup meetings throughout the summer. The Office of School Wellness has purchased books related to racism and diversity for summer reading for staff. purchased several boo

Board Member Input

Laura Dunn inquired about kindergarten and preschool screenings that were planned to take place in the spring but due to COVID 19 were postponed. Laura wanted to know what the current plan is. Assistant Superintendent Hinds said the plan at the time is to do the screenings the first week of school and students will remain in classrooms while other staff such as nurses, guidance, social workers, etc. will go to students in their respective classrooms.

BOARD CHAIR REPORT /CALENDAR

Boar Chairperson Lounsbury reported the Career and Technical Center Regional Advisory Board meeting at HTC and informed the Board of the meeting's focus regarding reopening school. Board Chair Lounsbury said there is a potential School Board vacancy for the Ward-at-Large seat and there will be an item under discussion and action. Heather cited policy BCB Board Member Conflict of Interest. If there is a vacancy, letter of interest can be sent to the Board Chair at the SUA office. There has been interest to fill the vacancy from a former board member. Board Chair Lounsbury concluded her report informing the Board that the Reopening of School Task Force Oversight Committee and workgroups will begin meeting this week.

Tuesday, August 4, 2020

School Board Meeting

6:30 PM at HTC MVSDB Dining Room

Tuesday, August 18, 2020

School Board Work Session

6:00 PM at HTC MVSDB Dining Room

SUPERINTENDENT'S REPORT

Business Administrator Blouin reported on the budget and that will have final number at the July 27th City Council meeting.

Business Administrator Blouin said the fund balance residual will be placed in a trust fund.

Assistant Superintendent Hinds reported that there are 84 students participating in Extended School Year programming and they have devices and technical support from the district. Laconia Middle and Laconia High has Life skills tutorial programming with 26 student's participation from each school. Laconia High School's credit recovery course is going well and has 33 students participating and offer 44 classes with 4 teachers and 4 content areas. Assistant Superintendent Hinds reported on the reopening if school task force, the oversight committee and work groups.

Superintendent Tucker reported on the Regional Advisory Board meeting at Huot Technical Center that included seven area schools, the considerations for reopening schools; long term planning, focus groups, hybrid schedule, and transportation. Superintendent Tucker reported that COVID 19 numbers in Belknap County are trending positively and talked about the variety of ways that the potential spread of the coronavirus could be mitigated and noted that those topics will be things to think about going into the Task Force Work Groups.

DISCUSSION

• **1st Read Policy GBEBB Employee – Student Relations:** Laura Dunn reported that Policy GBEBB is a policy we do not have and need to have current according to the State Code of Ethics. Dawn Johnson expressed concern over staff/student connection. Assistant Superintendent Amy Hinds said staff know when to bring students to appropriate people when/if they disclose information and will often go with them to make them feel more comfortable. Superintendent Tucker said Dawn's point was valid and talked about the importance of relationships between teachers and students. Malcolm Murray noted that the policy does not say what we do want to talk about with students.

1st Read Policy GBEA Staff Ethics: Laura Dunn reported that Policy GBEA was in need of updating per the State Code of Ethics.

1st Read Policy GBEBD Employee Use of Social Networking Sites: Laura Dunn reported that Policy GBEBD is a new policy.

2nd Read Policy BEDD Meeting Conduct and Rules of Order: Laura Dunn reported that Policy was brought before the Board at the last meeting with no feedback.

2nd Read BEDD-R Sample Rules of Order: Laura Dunn reported that Policy was brought before the Board at the last meeting with no feedback.

Support for the Superintendent: Superintendent Tucker reported that we are entering months of uncertain and challenging times in Public Education. He noted that 1918 Spanish Flu outbreak, the 1954 degradation of schools, and said that during such times, there is a level of expectation of what people think should happen. Over the next couple of years, the District will be negotiating contracts, working with community and staff, and Bob Champlin has the ability with his connections, commitment, and experience to offer support. Bob Champlin would resign as Ward-At- Large and become a Board Liaison, an extension of the Superintendent.

Superintendent Tucker highlighted Bob's experience; 13 years as Superintendent, 15 Years in SAU #30, a 31-year veteran in education, and that he is an invaluable resource to the District in a variety of ways. Superintendent Tucker stated he would like Bob to be hired per diem and the District can utilize COVID funds to support this position. Bob Champlin added that he has a sense of the issues the District is facing, and that he has taken on seven jobs in the Laconia School District and would like to continue on to an eighth job. Dawn Johnson stated that to know you need help during uncertain times and challenges shows great leadership. Malcolm Murray inquired about the process of filling the Ward-At Large seat. Superintendent Tucker said people have an opportunity to apply.

Copier Contract: Christine Blouin talked about the contracts for the copiers in the District and handed out the breakdown to each Board Member. Laura Dunn said the price is better not compromising. Nick Grenon asked if we are going from one to another? Christine Blouin said the proposal is to go from Konica Minolta to Cannon and that there are a couple of new client incentives right now. We are replacing 76 units and that there was a full assessment prior to the presentation and the District will reassess next year. Nick Grenon inquired about the demo drive and Business Administrator Blouin said Jennifer Mitchell, District Network Manager, did a walk through with all the products.

GENERAL PUBLIC COMMENT

There was no general public comment.

ACTION

2nd Read Policy BEDD Meeting Conduct and Rules of Order: Motion made by Dawn Johnson to approve Policy BEDD Meeting Conduct and Rules of Order as presented, seconded by Laura Dunn. Roll call vote was unanimous.

2nd Read BEDD-R Sample Rules of Order: Motion made by Dawn Johnson to approve BEDD-R Sample Rules of Order as presented, seconded by Laura Dunn. Roll call vote was unanimous.

Support for the Superintendent: Motion made Malcolm Murray to approve the position to support the Superintendent as present, seconded by Dawn Johnson. Bob Champlin abstained. Roll call vote was unanimous.

Copier Contract: Motion made by Nick Grenon to approve the copier contract as presented, seconded by Malcolm Murray. Roll call vote was unanimous.

ADJOURNMENT: Motion made by Malcolm Murray to adjourn, seconded by Dawn Johnson. The vote was unanimous. The School Board meeting adjourned at 7:44 P.M.

Respectfully submitted,

Steve Tucker
Clerk