## HARASSMENT INVESTIGATION Reporting Form (A)

Name:	Date of Birth:	
Today's Date:	<u></u>	
Are you a student; staff member; other		_(specify)
Do you understand Confidentiality and the Reprisal Stater	ment? Yes	_ No
Was the investigator's role explained to you? Yes	No	
Alleged Harasser's Name:		
How do you know the harasser?		
Date(s) harassment occurred:		
Time(s) harassment occurred:		
Detailed Description of Harassment:		

Adopted: November 7, 2001

Signature of Investigator

Signature of person completing this form

**Revised: 5/6/08** 

**Laconia School District Procedure** 

Date

Date

#### HARASSMENT INVESTIGATION

### Alleged Harasser Form (B)

Name:	Date of Birth:	
Today's Date:		
Are you a student; staff member; other		(specify)
Was Confidentiality & the Reprisal Statement explained	1? Yes	No
Please respond to the allegations described by the invest happened).	tigator (e.g. Descri	be what you think
Signature of Person Completing This Form	Date	
Signature of Investigator	Date	

Adopted: November 7, 2001

**Revised: 5/6/08** 

# **RESOLUTION OF COMPLAINT** Investigation Summary Form (C)

Summary of complaint and investigation steps:		
Conclusion of findings:		
Remedial Measures Recommended:		
Disciplinary Action Recommended:		
Action Taken By Administration:		
Investigator	Date	
Administrator	Date	

### FORWARD FULL REPORT TO TITLE IX COORDINATOR

Adopted: November 7, 2001

**Revised: 5/6/08**