

Employment of Non-Certified Personnel

Employees not assigned to professional positions will be designated as classified employees. In this context, the term “classified” will apply to all employees, including “support personnel”, whose positions do not require certification by the New Hampshire State Department of Education. These positions will include, but are not limited to, the following employees, whether full-time or regular part-time:

- Custodial and maintenance employees
- Clerical employees
- Lunchroom employees
- Para-professionals
- Extra help for summer maintenance, etc.

The employment and retention of qualified classified personnel is essential to the success of the District educational system. The Superintendent may establish necessary classified positions within the limits of the budget. Each position will have a job description and related performance evaluation.

Hiring and other employment decisions shall be made in accordance with applicable laws and Board policy AC Non-Discrimination, Equal Opportunity Employment and District Anti-Discrimination Plan.

Adopted: April 20, 2021