

PROCEDURES FOR ACCEPTABLE INTERNET USE AGREEMENT

Staff Name: _____
(Please Print)

I understand that the use of the Internet is a privilege and I have read and will abide by the Laconia School District Policy GBEF and Procedures on the use of the Internet. I also understand that any violation of the Policy is unethical and may result in disciplinary action up to and including dismissal.

Staff signature: _____ Date: _____

GBEF

INTERNET ACCESS FOR STAFF

The Laconia School Board recognizes that technological can enhance teacher performance by offering tools to assist in providing a quality instructional program, facilitating communication with parents/guardians, teachers and the community, supporting District and school operations, and improving access to and exchange of information. The School Board expects all staff to learn to use the available technological resources that will assist them in the performance of their professional responsibilities. As needed, staff shall receive training, lessons and instruction in the appropriate use of these resources.

Staff shall be responsible for the appropriate use of technology and shall use the School District's technological resources primarily for purpose related to their professional responsibilities. Staff members are hereby notified that there is no expectation of privacy on district computers, computer files, email, Internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all School District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. After review of a blocked site, the Superintendent or designee may enable access for bona fide research, education or other lawful purpose.

The Superintendent shall establish administrative regulations and Acceptable Use Agreement that outlines staff obligations and responsibilities related to the use of School District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in cancellation of the staff member's user privilege, disciplinary action, and/or legal action in accordance with law, School Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all staff. Staff shall be required to acknowledge in writing that they have read and understood the School District's Acceptable Use Agreement.

Adopted: September 7, 2010