## SCHOOL PROPERTY DISPOSAL

The School Board authorizes the Superintendent to dispose of obsolete items according to the following priority actions:

- 1. By selling to the highest bidder or whatever other business arrangement is in the best interest of the School District.
- 2. When practicable, the Board shall donate such items to charitable organizations and/or schools.
- 3. By giving such items to local citizens.
- 4. By removal to the town transfer station or recycling center.

No equipment or supplies shall be disposed of until permission has been received from the Superintendent. The Superintendent shall determine whether the material involved has salable value, and if such shall be the case, he/she shall arrange for the sale of the material. If the material does not have salable value, the proper disposal of the books, equipment, and/or supplies shall be determined by the Superintendent.

**Updated: October 2018**