

**BUDGET ADOPTION**

By August first of each fiscal year, the Board will adopt a final line-item budget based on the actual appropriation by the City Council, with the exceptions of personnel lines. At the first Board meeting in September, all line items will be established and presented to the Board for final adoption.

Prior to the adoption of the final budget, the Board will be provided with a document which details the specific purchases to be added or deleted in support of each line-item adjustment.

**Adoption: June 3, 1997**  
**Reviewed : March 12, 2013**